

Smithsonian magazine internship, 1/3/06 start
Magazine Intern

Smithsonian Magazine seeks an Intern for its Washington, D.C. office. The incumbent is responsible for providing editorial support to the Executive Editor as well as the staff of the Editorial Department. This is a paid position beginning January 3, 2006 and continuing for six (6) months.

Responsibilities Include:

- * Producing articles and possible supplementary reporting and research
- * Reporting and writing 12 to 18 "Around the Mall" articles; two or three department articles (such as Indelible Images or People File); and possibly a feature article
- * Providing reporting to supplement articles written by others
- * Covering conferences, lectures and other goings-on within the Institution or in the Washington, DC Metro area of interest to the magazine as background information for current or future articles

Qualifications:

- * Must have a undergraduate or graduate degree
- * Several writing samples and a proven interest in and aptitude for magazine journalism
- * Incumbent should be fluent in Microsoft Office applications and Mac experience helpful
- * Skilled in communicating orally and in writing, with clarity necessary to carry out duties in an efficient and effective manner
- * The ability to handle several projects at once under deadline pressure

Interested Applicants:

To apply, please send your cover letter and resume to:

Smithsonian Magazine

Attention: Human Resources-Corporate/Magazines

RE: Magazine Intern - Editorial (#SBV-06-0100) MRC 951, PO Box 37012

Washington, DC 20013-7012

Applications may be faxed to 202-233-0249, or e-mailed to apply750@hotmail.com.

You may also reference the job vacancy announcement on www.si.edu

<<http://www.si.edu/>> (announcement # SBV-06-0100). No phone calls please.

Relocation will not be paid. Resumes will not be considered without salary expectations.

EOE. This is not a federal civil service position.